**NIH Grant Components Checklist**

**Project Title:**

**Submission Deadline:**

|  |  |  |
| --- | --- | --- |
| **Done** | **Component** | **Date to send to mentors/colleagues**  |
|  | Budget ($250K or under is modular) |  |
|  | Budget Justification (modular – list personnel only) |  |
|  | Biosketches (PI, Key Personnel, Significant Collaborators) |  |
|  | Project Summary/Abstract (no more than 30 lines) |  |
|  | Project Narrative (lay; no more than 3 sentences) |  |
|  | References Cited (PMCID numbers required for references by PIs) |  |
|  | Facilities & Other Resources |  |
|  | Equipment |  |
|  | Introduction to Resubmission or Revision (if applicable) |  |
|  | Specific Aims (1 pg) |  |
|  | Research Strategy (check FOA; 6 pgs for most “F”, 12 pgs for most “R”) |  |
|  | Progress Report Publication List (Renewal only) |  |
|  | Human Subjects |  |
|  | Vertebrate Animals |  |
|  | Select Agent Research |  |
|  | Multiple PD/PI Leadership Plan |  |
|  | Consortium/Contractual Agreements |  |
|  | Letters of Support |  |
|  | Resource Sharing Plan(s) |  |
|  | Key Biological and/or Chemical Resources |  |
|  | Other Required Sections (check FOA and SF424)  |  |
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**All files must be uploaded as PDF with no spaces in file name (e.g., lettersofsupport.pdf)**